

PARENT INVOLVEMENT WITH THE TEAM

The swim team program would not be a success without parent volunteers. We count on your participation each year to make this program an excellent experience for our children. All of the swimmers and their families' experiences will be enhanced greatly if everyone gets involved. The Gold Coast Swim Team needs you to volunteer in any of the following areas:

FUNDRAISING

GCST conducts several, very important, fund raising events each year. These efforts help to keep our monthly dues as low as possible and pay for things like training equipment and maintenance of our electronic timing system.

Aquathon

The annual Aquathon in late Spring is an individual effort on the part of each swimmer. Our goal is for each swimmer to raise a minimum of \$100 through pledges. Prizes are awarded to swimmers collecting certain amounts of pledges as determined by the Board of Directors.

Big Kahuna Swim Meet

The Big Kahuna is the only swim meet hosted by the Gold Coast Swim Team at Mingus Park. The meet is held annually in August. Each family must volunteer in order for this event to be a success with planning, set-up, implementation, and clean-up. Volunteers are needed during the meet for hospitality, concessions, timing, and other important duties.

Additional Fundraising

Additional fundraising occurs throughout the year and the Board of Directors organizes and determines the nature of the events and sets the dates and goals for each event.

DONATIONS & GRANT WRITING

GCST is a non-profit, 501©(3) organization. Donations are tax deductible. We are also eligible to apply for grants. Grants are written on occasion, and often require the efforts of multiple parent volunteers.

If you have expertise in grant writing, accounting, law, and business management and marketing, please consider offering your services or knowledge to the team.

BOARD OF DIRECTORS

Parents fill important positions to help run the business of non profit. There are several committees that need your help. With the Board, the Gold Coast Swim Team could not exist. Meetings are held monthly in the evening to accommodate work schedules. All parents are encouraged to attend.

President - the duties of the President are presiding over all meetings, ensuring that the Board appoints committees, and in general, oversee all GCST activities. He/She gives notice as required of all meetings to all the appropriate parties of GCST. They state the agenda items at each of these meetings. To perform other services as may be required by GCST or the Board.

Vice-President – the duties of the Vice-President include assisting the President in the discharge of his/her duties and to officiate in his/her absence. On resignation or disqualification of the President, he/she shall act as President until new President is elected. Is chairperson of the Fundraising Committee and as such develops/directs GCST fundraising efforts with the Board. They prepare fliers for membership drives with Board and Head Coach approval.

Secretary – keeps the minutes of all meetings in the books provided and has custody of all reports, documents, and correspondence in connection with the proceedings. He/She also distributes the minutes to the Board. It is his/her duty to maintain a copy of the bylaws, track and submit meet entries, and provide correct information to the Treasurer for billing the membership.

Treasurer – his/her duties include collecting revenue and disbursing expenses under the direction of the Board. The Treasurer deposits the funds, presents a detailed account showing the financial condition, collects meet entry fees and disburses funds when necessary. The Treasurer also keeps a correct record of members' financial status and obtains signature cards for the club's bank account. He/She is the Chairperson for the Budget Committee and also serves as the Registration Chairperson. As Chairperson, they keep a roster and process all registration forms that include names, addresses, birth date, phone number and email address information.

Meet Director – his/her duties include the jurisdiction over aspects of meet organization, operation, and execution including completing final paperwork as per Oregon Swimming. The Meet Director directs the counting of monies at the end of each day of the meet by two members of the Board.

Co-Meet Director – his/her duties include the assisting of the Meet Director in the discharge of his/her duties and to officiate in his/her absence. On resignation or disqualification of the Meet Director, he/she shall act as Meet Director until new Meet Director is elected.